

**BIDS AND AWARDS COMMITTEE****INVITATION FOR SIMPLIFIED (SEALED) BIDDING**Reference No. 2025 - 07

Interested bidders are invited to participate in the simplified bidding and submit proposals and quote for the items as specified below:

No.	DESCRIPTION	SOURCE OF FUND	ESTIMATED COST (PHP)
1	Safety Shoes (with steel toe cap shock absorbent)	General Fund	491,400.00
2	Rain Boots (with steel toe cap, steel midsole and anti-slip sole)		237,600.00
3	Working Gloves (rubber copated safety gloves)		75,000.00
4	Lineman Pliers, 9" (high leverage side cutting pliers)		353,600.00
5	Heavy Duty Raincoat Suit and Pants Set, Thick (with ALECO logo at front)		248,400.00
6	Safety Shirt		392,000.00
7	Safety Working Goggles		40,800.00

**General Conditions:**

- Bidding will be conducted through simplified bidding procedures (sealed canvass) as specified in the Alternative Modes of Procurement in the NEA Memorandum No. 2017-019, otherwise known as the "Revised Procurement Guidelines and Simplified bidding Procedures for Electric Cooperatives IRR-RA 10531 (2017)."
- Interested bidder shall comply with the accreditation requirements as enumerated in ANNEX "A". Bidders with valid accreditation may directly proceed with the submission of the Bidding Documents as scheduled.
- Bids must be duly received by the BAC Secretariat on or before September 9, 2025 through:
  - manual submission at the Conference Room, ALECO Main Office, W. Vinzon St., Legazpi City, OR
  - online or electronic submission via BAC email address indicated below.
- Bid Opening shall be conducted on **September 10, 2025** at **1:00PM** at the Board Room, ALECO Main Office with same address as above.
- The bid shall not be considered unless properly signed by the interested bidder or duly authorized representative/s.



# ALBAY ELECTRIC COOPERATIVE, INC.

W. Vinzon St., Legazpi City 4500  
Legazpi City (Capital) Albay, Philippines

*"Better Services that connect Albayanos"*



6. Online submission should be password protected and such shall only be provided to the BAC Secretary upon opening of bids/negotiation. File sent without password protection shall not be honored.
7. ALECO reserves the right to accept or reject any bid, and to annul the bidding process at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidder.

For further inquiries, kindly reach the following:

BAC Secretariat: 1. Charles Dean A. Ramos      2. Gerald R. Bonaobra  
Contact Number:    09471732000                      09478404696  
Email Address:    bac.alecoinc@gmail.com

Issued on September 1, 2025.

by:

**HAYSLI I. LUCILO**  
BAC Chairman

Noted by:

**ENGR. WILFREDO O. BUCSIT**  
Acting General Manager



0908-6773-393 (SMART)  
0915-9953-455 (GLOBE)



aleco.cares@gmail.com  
aleco\_ogm@yahoo.com



www.facebook.com/albayelectric



alecoinc.com.ph





## ANNEX "A"

### ACCREDITATION REQUIREMENTS:

- a. Application Letter for Accreditation
- b. DTI Business name registration or SEC registration certificate
- c. Valid and current Mayor's permit/municipal license
- d. Tax Payer's Identification Number
- e. BIR Value Added Tax Registration
- f. Certification that the supplier/contractor is not black listed or banned from bidding by the government or any of its agencies and other private corporations or electric cooperatives
- g. Compliance with E.O. No. 398
  - g. Proof of VAT payment
  - h. Tax Clearance from the BIR for the last two quarters
- h. On-going, completed or awarded contract not yet started within the relevant period specifying the following:
  - i. Name of the contract
  - ii. Date of contract
  - iii. Amount of contract and value of outstanding contracts
  - iv. Date of delivery
  - v. End-user's acceptance if completed

### NOTES:

Advance copy of eligibility requirements shall be e-mailed to [bac.alecoinc@gmail.com](mailto:bac.alecoinc@gmail.com). The original copy must be submitted to the BAC on or before the bid opening or send it via courier. The quotation will not be opened if the bidder is not an accredited supplier/service provider of ALECO. The **accreditation fee** is **Php 2,500.00** valid for one (1) year.

Please pay it personally at Finance Services Department office of ALECO, or through a Bank Deposit at:

**Bank Name:** Chinabank

**Account Name:** Albay Electric Cooperative, Inc.

**Account Number:** 167100002770

To ensure the timely posting of your payment, kindly send via electronic mail to these email addresses: [zloria.aleco.fin@gmail.com](mailto:zloria.aleco.fin@gmail.com), [nuneznika.aleco.fin@gmail.com](mailto:nuneznika.aleco.fin@gmail.com) and [bac.alecoinc@gmail.com](mailto:bac.alecoinc@gmail.com) the advance or scanned copy of the validated deposit slip or proof of payment, together with the following information:

- a. BIR Certificate of Registration
- b. Proof of Payment

Please be advised that this authorization applies only for this bidding invitation. Payment posting and issuance of Invoice will not be facilitated unless the above requirements are submitted.





**BIDS AND AWARDS COMMITTEE**  
ALBAY ELECTRIC COOPERATIVE, INC.  
W. Vinzons St., Albay District Legazpi City

# CANVASS SHEET

DATE: \_\_\_\_\_

BUSINESS NAME

COMPLETE ADDRESS

**Return this canvass sheet to the BAC Secretariat on the date specified in the Invitation to Bid.**

ITEM	DESCRIPTION/SPECIFICATION	QTY	U/M	UNIT PRICE	TOTAL

TERMS OF PAYMENT	:
WARRANTY	:
DELIVERY PERIOD	:
PRICE VALIDITY	:

CONFORME :

Supplier's Name/Representative & Signature \_\_\_\_\_  
Contact Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**For ALECO Field Employees Personal Protective Equipment**

ITEM	DESCRIPTION/SPECIFICATION	QTY	UOM
1	Safety Shoes (with steel toe cap shock absorbent)	273	piece
2	Rain Boots (with steel toe cap, steel midsole and anti-slip sole)	198	piece
3	Working Gloves (rubber copated safety gloves)	710	piece
4	Lineman Pliers, 9" (high leverage side cutting pliers)	136	piece
5	Heavy Duty Raincoat Suit and Pants Set, Thick (with ALECO logo at front)	207	piece
6	Safety Shirt	392	piece
7	Safety Working Goggles	136	piece